

AN ORDINANCE TO PROVIDE FOR THE ADOPTION OF AN OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2022, THROUGH JUNE 30, 2023.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF PELZER, SOUTH CAROLINA:

SECTION 1. In accordance with the Code of Ordinances for the Town of Pelzer, South Carolina, there is hereby adopted for the fiscal period July 1, 2022, to June 30, 2023, an operating budget for the Town of Pelzer, South Carolina, based on budget estimates of various funds as prepared and incorporated into the FY 2022-2023 operating budget document, and as modified by the attached adjustment schedule.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

	Revenues	Expenditures
<i>General Fund</i>	<i>\$186,532.00</i>	<i>\$186,532.00</i>
<i>Public Fund</i>	<i>\$816,200.00</i>	<i>\$816,200.00</i>
<i>Hospitality Fund</i>	<i>\$35,000.00</i>	<i>\$35,000.00</i>
<i>Totals</i>	<i>\$1,037,732.00</i>	<i>\$1,037,732.00</i>

SECTION 3. Within each department, the Mayor shall have the authority to transfer appropriated funds within any of the designated expenditure categories, and such transfers shall be entered on the books of account for the Town.

SECTION 4. A bound copy of the budget containing detailed schedules which support the appropriations set forth in Section 2, above shall be attested by the Mayor and maintained as an official record in the office of the Mayor and Town Clerk.

SECTION 5. This Ordinance shall become effective upon date of passage, designated as Ordinance No. 2022 – 003

DONE, RATIFIED, AND PASSED this 21st day of June 2022.


Town Clerk, Cheryl C. Boudreau


Mayor, Will Ragland

1st read: June 14, 2022

2nd & final read: June 21, 2022

AN ORDINANCE TO PROVIDE FOR THE ADOPTION OF AN OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2022, THROUGH JUNE 30, 2023.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF PELZER, SOUTH CAROLINA:

SECTION 1. In accordance with the Code of Ordinances for the Town of Pelzer, South Carolina, there is hereby adopted for the fiscal period July 1, 2022, to June 30, 2023, an operating budget for the Town of Pelzer, South Carolina, based on budget estimates of various funds as prepared and incorporated into the FY 2022-2023 operating budget document, and as modified by the attached adjustment schedule.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

	Revenues	Expenditures
<i>General Fund</i>	<i>\$186,532.00</i>	<i>\$186,532.00</i>
<i>Public Fund</i>	<i>\$816,200.00</i>	<i>\$816,200.00</i>
<i>Hospitality Fund</i>	<i>\$35,000.00</i>	<i>\$35,000.00</i>
<i>Totals</i>	<i>\$1,037,732.00</i>	<i>\$1,037,732.00</i>

SECTION 3. Within each department, the Mayor shall have the authority to transfer appropriated funds within any of the designated expenditure categories, and such transfers shall be entered on the books of account for the Town.

SECTION 4. A bound copy of the budget containing detailed schedules which support the appropriations set forth in Section 2, above shall be attested by the Mayor and maintained as an official record in the office of the Mayor and Town Clerk.

SECTION 5. This Ordinance shall become effective upon date of passage, designated as Ordinance No. 2022 – 003

DONE, RATIFIED, AND PASSED this _____ day of June 2022.

Mayor, Will Ragland

Town Clerk, Cheryl C. Boudreau

1st read: _____

2nd & final read: _____

Town of Pelzer 2021/2022 Fiscal Budget

Updated July 2021

General Fund Revenue

General Fund Income	FY 20/21 Budget	YTD 2021 (JUNE)	FY 21/22 Proposed	Notes
Franchise Fees	\$78,000.00	\$64,483.31	\$83,000.00	Duke Energy 3%, Charter 5%, Fort Hill 3%, AT&T Uverse 3%
Municipal Association of SC*	\$75,000.00	\$96,621.68	\$94,000.00	No restrictions on use of funds.
Rental Income cell tower	\$20,988.00	\$30,988.12	\$0.00	Cell tower property will be sold.
Rental Income parking for PO	\$432.00	\$432.00	\$432.00	Monthly rental \$36.00.
Rental Income Community Building	\$9,000.00		\$0.00	Undergoing renovations.
Rental Income 100 Courtney St	\$3,000.00	\$3,000.00	\$3,000.00	Monthly rental \$250.00
Miscellaneous Income	\$2,000.00	\$75.00	\$100.00	Fees for election, non-category items
Aid to Subdivision*	\$2,216.00	\$1,176.51	\$2,000.00	State fund distributed to local government based on the TNC Act
Town Events	\$1,300.00			Included in Hospitality funds
Recreation (grants/rental)	\$0.00	\$1,360.00	\$1,200.00	Gym rental
Pelzer Christmas Market			\$2,800.00	
TOTAL:	\$191,936.00	\$198,136.32	\$186,532.00	

*MASC = Insurance Tax Collections, Telecommunications Tax, Brokers Tax Collections.

Mission : The General Fund Revenue is Comprised of rental income, state and federal shared revenue. This fund is utilized to operate general government administrations.

Goal and Objectives: Through proper planned expenditures the Town of Pelzer desires to maintain a Fund Balance consistent with recommendations from Government Financial Officers Association. (GFOA)

Town of Pelzer 2021/2022 Fiscal Budget

General Fund Expenses

General Fund Expenses	FY 20/21 Budget	YTD 2021 (June)	FY 21/22 Proposed	Notes
Salary & Benefits (1 FT & 1 PT Employee)	\$49,224.00	\$58,060.00	\$35,451.00	
Salaries (Council)	\$4,800.00	\$4,800.00	\$4,800.00	
Salaries (Mayor)	\$2,400.00	\$2,400.00	\$2,400.00	
Worker's Comp Insurance	\$840.00	\$1,288.00	\$1,750.00	Increase due to additional employee and full council
Office Expenses	\$8,000.00	\$5,201.85	\$5,000.00	
Toshiba Contract	\$4,500.00	\$4,916.63	\$4,500.00	
Travel/training/meals	\$1,000.00	100	\$1,000.00	
Property/Vehicle Liability Insurance	\$14,161.00	\$15,004.39	\$15,005.35	Includes all town buildings.
Accountant Fees	\$3,000.00	\$4,575.00	\$3,000.00	
Attorney	\$6,000.00	\$5,607.85	\$6,000.00	
IT	\$1,200.00	\$3,296.26	\$1,500.00	
Public Safety - Sheriff's Office	\$87,360.00	\$84,840.00	\$89,180.00	7 days of coverage with 7 hour shifts
Contingency Expense	\$0.00	\$0.00	\$0.00	
Capital Projects/Reserve	\$9,451.00	\$0.00	\$3,474.65	
TOTAL:	\$191,936.00	\$190,089.98	\$186,532.00	

Mission - The General Fund Expense is Administrative and Operations expensed for General Administration, Mayor and Council. The mission of the General Fund Expenditures is to serve the residents and businesses of the Town of Pelzer.

Office Expenses include - PO Box - Stamps - Paper - Pens - Tape - General office supplies - TP - Papertowels - Bulk Mail # - Microsoft Office (monthly fee) - Paper folder - Checks - End of year forms - Journal advertising
Elections Cost for FY 2021 - \$3,308.94

Town of Pelzer 2021/2022 Fiscal Budget

Public Works Revenue

Public Works Revenue	FY 21/22 Budget	YTD 2021 (JUNE)	FY 21/22 Proposed	Notes
Water (100)	\$254,670.00	\$243,548.00	\$264,000.00	
Sewer (300 - loan, maintenance, repairs)	\$265,249.00	\$240,235.00	\$245,000.00	
REWA (200)	\$232,352.00	\$220,793.00	\$234,000.00	
Trash	\$66,900.00	\$50,767.00	\$61,200.00	\$8.50 per resident monthly. Covers 2 big pick ups.
Late fees/penalties	\$4,500.00	\$380.00	\$2,000.00	
Deposits	\$10,000.00	\$13,900.00	\$10,000.00	New services for each resident minus refunded and applied amt.
TOTAL:	\$833,671.00	\$769,623.00	\$816,200.00	

Mission - The Public Works Revenue is comprised of monthly fees utilized to operate a functional Public Works Department on a daily basis. The Public Works Department also includes Parks and Streets.

Goals and Objectives - Through proper planning, The Town of Pelzer desires to maintain a Fund Balance equitable with expenditures to ensure proper cash flow within the department.

Town of Pelzer 2021/2022 Fiscal Budget

Public Works Expenses

Public Work Expenses	FY 20/21 Budget	YTD 2021 (APRIL)	FY 21/22 Proposed	Notes
Salaries & Benefits (3 FT)	\$77,297.79	\$76,157.24	\$118,477.00	
Worker's Comp Insurance	\$840.00	\$1,288.00	\$4,303.00	Increase due to additional employees
Office Expenses	\$5,000.00	\$3,062.00	\$5,000.00	
Utilities	\$36,000.00	\$26,142.34	\$36,000.00	
SCDHEC Fees	\$3,700.00	\$3,350.00	\$3,700.00	
QS1	\$13,000.00	\$8,518.13	\$13,000.00	
Advertising/Public Notice	\$1,000.00	\$230.00	\$1,000.00	
Professional Services (operator)	\$50,000.00	\$21,000.00	\$50,000.00	
PUPS/SCRWA		\$1,200.00		
SUEZ		8,881.12		
Accountant/Legal Fee		\$5,363.34		
Uniforms	\$248.00	\$694.00	\$800.00	
Parts/Supplies/Repairs/Maint.	\$11,000.00	\$7,683.95	\$10,000.00	
Travel, Training, Meals	\$1,000.00	0	\$1,000.00	
Water Contract Agreement	\$50,000.00	\$41,442.50	\$50,000.00	
Greenville Water monthly consumption	\$58,000.00	\$42,053.93	\$58,000.00	
Greenville Water samples	\$5,000.00	\$440.00	\$2,500.00	
Deposit Reimbursement	\$3,000.00	\$1,793.48	\$3,000.00	
Sanitation Contract Agreement	\$66,900.00	\$51,893.47	\$60,000.00	
Street Lights - Duke Energy	\$18,500.00	\$21,312.59	\$22,000.00	
Vehicle/Equipment Fuel	\$4,000.00	\$1,507.18	\$2,500.00	
Vehicle/Equipment Repairs	\$6,000.00	\$12,011.39	\$6,000.00	
Vehicle/Equipment Insurance	\$8,000.00	\$8,595.36	\$9,000.00	
Debt Service (RD Sewer Project)	\$95,000.00	\$54,733.00	\$95,000.00	
REWA payment	\$196,800.00	\$100,004.84	\$196,800.00	
Capital Projects/Reserve	\$94,478.00	\$10,903.79	\$68,120.00	
Contingency	\$39,809.00		\$0.00	
TOTAL:	\$844,572.79	\$510,261.65	\$816,200.00	

Mission - The Public Works Fund Expense is administrative and operations expenses to provide water and sewer services for residents and businesses of the Town of Pelzer.

Town of Pelzer 2021/2022 Fiscal Budget

Hospitality Fund Revenue

Hospitality Fund Revenue	FY 20/21 Budget	YTD 2021 (JUNE)	FY 21/22 Proposed	Notes
Hospitality Tax	\$25,000.00	\$36,034.78	\$25,000.00	
Fund Balance Transfer*	\$85,000.00		\$10,000.00	
TOTAL:	\$110,000.00	\$36,034.78	\$35,000.00	

Mission - The Hospitality Fund Revenue is comprised of a 2% tax imposed on prepared foods within the town limits. This fund is utilized to operate parks, recreation, and tourism activities.

Goals and Objectives - The Town of Pelzer can bond up to 100% of their Hospitality tax collections for Capital Improvement projects related to tourism.

Town of Pelzer 2021/2022 Fiscal Budget

Hospitality Fund Expenses

Hospitality Fund Expenses	FY 20/21 Budget	YTD 2021 (April)	FY 21/22 Proposed	Notes
Parks	\$6,600.00	\$6,600.00	\$15,000.00	
Community Building expenses	\$9,500.00	\$9,500.00	\$0.00	
Gym expenses	\$2,752.00	\$2,524.19	\$0.00	
Events	\$4,000.00	\$377.27	\$8,000.00	
Beautification/maintenance	\$5,000.00	\$5,000.00	\$0.00	
Special Projects	\$2,148.00	\$2,148.00	\$12,000.00	
Ball fields lighting	\$14,000.00	\$14,000.00	\$0.00	
Monkey Park tree work	\$16,000.00	\$16,000.00	\$0.00	
Branding of the Town	\$10,000.00	\$8,263.61	\$0.00	
Mural Project	\$5,000.00	\$2,500.00	\$0.00	
Architectural design for Community Building	\$10,000.00	\$9,715.00	\$0.00	
Community Building Renovation	\$10,440.00	\$10,110.53	\$0.00	
Police Coverage	\$14,560.00	\$14,560.00	\$0.00	
TOTAL:	\$110,000.00	\$101,921.33	\$35,000.00	

Mission - The General Fund Expense is Administrative and Operations expenses for General Administration, Mayor and Council. The mission of the General Fund Expenditures is to serve the residents and businesses of the Town of Pelzer.

FREEDOM FESTIVAL - \$951.60

Town of Pelzer 2021/2022 Fiscal Budget
Revenue/Expense

Revenue/Expense	FY 20/21 Budget	YTD 2021 (APRIL)	FY 21/22 Proposed	Notes
TOTAL General Fund Revenue	\$191,936.00		\$186,532.00	
TOTAL General Fund Expenses	\$191,936.00		\$186,532.00	
TOTAL Public Works Revenue	\$833,671.00		\$816,200.00	
TOTAL Public Works Expenses	\$833,671.00		\$816,200.00	
TOTAL Hospitality Fund Revenue	\$110,000.00		\$35,000.00	
TOTAL Hospitality Fund Expenses	\$110,000.00		\$35,000.00	
GRAND TOTAL REVENUE	\$1,135,607.00		\$1,037,732.00	
GRAND TOTAL EXPENSES	\$1,135,607.00		\$1,037,732.00	